

**VACANCY NOTICE****FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT**

<b>Description of Position</b>	<b>TITLE OF POSITION:</b> <u>Public Health Epidemiologist</u>	<b>CLASSIFICATION CODE:</b> <u>02718500</u>
	<b>SALARY RANGE:</b> <u>Gr. 331 \$57578-64883</u>	<b>REFERENCE POSITION NO.:</b> <u>1191-50241-02</u>
	<b>Department or Agency Name</b> <u>Health</u>	<b>APPLICATION PERIOD:</b> <u>1/11/13 to 1/17/13</u>
	<b>Division/Section/Unit</b> <u>IDE</u>	<b>GRACE PERIOD ENDS</b> <u>1/20/2013</u>
	<b>Assignment(s) / Comments</b>	
	<b>Shift and Days:</b> <u>M-F; 8:30-4:30 Non-standard work week</u>	<b>Job Location:</b> <u>Providence, RI</u>
	<b>Restrictions/Limitations:</b> <u>Limited to 12/31/2013 Federal Funds</u>	
	<b>Position Covered By Collective Bargaining Union Agreement</b> Yes <u>x</u> No <u>      </u>	
	<b>Name of Bargaining Unit Union:</b> <u>PSA/NEA RI DOH</u>	
	<b>There is* <u>      </u> is not X a Civil Service List for this position</b> <b>See A/B or Both for Specific Instructions</b>	
<b>* NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.</b>		
<b>General Information to Candidate</b>	<b>INSTRUCTIONS:</b>	
	<b>A. STATE EMPLOYEE LATERAL BIDDER:</b> Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.	
	<b>Most Important</b> - Please include the following information:	
	<ul style="list-style-type: none"> <li>The title of the position for which you are applying</li> <li>Title of your present position and date you entered it</li> <li>Date you entered State service</li> </ul>	<ul style="list-style-type: none"> <li>Name of department where you are currently employed</li> <li>Your business telephone number</li> <li>Present Union Affiliations</li> </ul>
	<b>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</b>	
	<b>B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</b>	
	If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.	
	<b>C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</b>	
	<ul style="list-style-type: none"> <li><b>Reasonable Accommodations:</b> If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position.</li> <li><b>Medical Information:</b> Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).</li> </ul>	
	<b>Statement of Duties</b>	<b>DUTIES / RESPONSIBILITIES:</b>
This position will develop and implement the evaluation plan for the Comprehensive HIV Prevention Project including oversight of data collection, analysis and reporting of all project activities: Duties include: Monitor and analyze the incidence, prevalence and determinants of HIV disease in the population; identify effective health promotion and disease prevention strategies and interventions; research and apply evidence-based evaluation techniques; develop data and program systems to track and report on performance indicators; refine data and evaluation systems on an annual basis based on performance indicators; respond to data inquiries from internal and external partners; contribute to the preparation of grant and policy briefs for departmental leaders and external partners; compile, produce, and disseminate progress reports; present findings to community and professional audiences; attend meetings, and conferences; and to do related work as required		
<b>Minimum Education &amp; Experience</b>	<b>EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:</b>	
	<b>(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.) Education:</b> (Minimum Requirements) Possession of a Masters of Public Health or a Masters of Preventive Medicine Degree or a Masters of Community Health Degree with specialization in the area of Epidemiology and <b>Experience:</b> Such as may have been gained through: employment in a responsible position in a public or private agency engaged in the field of public or community health relevant research experience in epidemiology. Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.	
<b>Where to Apply</b>	Apply within the application period as shown on this announcement. <b>NOTE:</b> Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. <b>SEND RESUME or CS-14 Application to:</b>	
	Sandra DaRocha OHHS Human Resources Service Center Benjamin Rush Bldg., 2nd Floor 55 Howard Ave. Cranston, RI 02920	
	<b>Fax and e-mail bids will no longer be accepted</b>	
	TTY/TDD # <u>711</u> (Telecommunication Device for the Deaf)	

**STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER**